



Conflict of Interest Policy

Statement

No Director or employee of Micah's Place shall use his or her position, or the knowledge gained there from, in such a manner that a conflict between the interest of the organization or any of its affiliates and his or her personal interests arises.

Each Director and employee has a duty to place the interest of Micah's Place foremost in any dealings with Micah's Place, and has a continuing responsibility to comply with the requirements of this policy

The conduct of personal business between any Director, employee, or committee member and any of its affiliates is prohibited unless first fully disclosed and then only if approved by the board.

Board members, committee members, or employees may not obtain for themselves, their relatives, or their friends a material interest of any kind from their association with Micah's Place.

If a Director, employee, or committee member has an interest in a proposed transaction with Micah's Place in the form of a significant personal financial interest in the transaction, or in any organizations involved in the transaction, or holds a position as trustee, director, or officer in any such organization, he or she must make full disclosure of such interest before any discussion or negotiation of such transaction.

Any Director, employee or committee member, who is aware of a potential conflict of interest with respect to any matter coming before the board, or any committee, is obligated to disclose such a conflict of interest to the entire board.

Disclosure

To implement this policy, board members, employees, and committee members of Micah's Place will submit annual reports on a form approved by the board, and if not previously disclosed, will disclose any conflict or potential conflict before any additional board or committee action is taken.

These annual reports will be reviewed by the officers of the board, who will attempt to resolve any actual or potential conflict(s) and, in the absence of resolution, refer all such matters to the full Board of Directors.

Potential Conflict of Interest Statement

I have read the statement of policy regarding conflicts of interest.

To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged in any transaction or activity or has any relationship that may represent a potential competing or conflicting interest, as defined in the statement of policy.

Further, to the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal, business, or compensated professional relationship intends to engage in any transaction, to acquire any interest in any organization or entity, or to become the recipient of any substantial gifts or favors that might be covered by the statement of policy regarding conflicts of interest.

_____ Without exception

_____ Except as described in Notes below

Date: _____

Signature: _____

Name (please print): _____

Notes: